

HYLTON CASTLE PRIMARY SCHOOL

RECEPTION TO YEAR 1 TRANSITION POLICY

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Date ratified by governors: June 2017

Date of next review: March 2019 or sooner if appropriate

Introduction

Excellence and Enjoyment discusses broadening and increasing the creativity within Key Stage One to meet the needs of young children. Extending the Foundation Stage curriculum into Key Stage One would address the advice given in this guidance, as well as meeting the needs of younger children as they progress through their learning.

In this policy, 'transition' describes the movement that takes place from one year to the next, and in particular from one phase of education to the next within the school. This is different from 'transfer' which describes the movement from one school to the next.

Rational

At Hylton Castle Primary School we feel it is important to create a whole school approach of which staff, children, parents, governors and other agencies have a clear understanding. This policy is a formal statement of intent for Reception to KS1 transition.

Aims

The Early Years Foundation Stage is a separate stage of learning. We therefore need to plan for and manage the transition of pupils from reception to year 1. The management of transition is part of the broader whole school approach to achieving good curricular continuity and progression in children's learning. We want our children to experience a smooth educational and emotional transition from one phase to the next. This will ensure that children make the best all round progress.

Equal Opportunities and Inclusion

- The children have a range of learning styles
- Using pupil's ideas and motivations as a starting point for learning
- Adjusting the conceptual demand of the task as appropriate for child - differentiation
- Parents are actively involved in the process and their perceptions about transition are explored and valued.
- There are clear curriculum guidelines for children with learning difficulties during transition. Appropriate assistance will be provided in a variety of ways including:

Principles that underpin the policy

The principles that underpin our transition policy are

- Approaches to teaching and learning should be harmonised at the point of transition
- Planning should be based upon assessment information from the previous class/group/setting
- Styles of teaching and learning should meet the needs of children and not pre-conceived notions of what is or is not appropriate for the next phase/Key Stage
- There should be a professional regard for the information from the previous setting/phase
- Children's emotional welfare, wellbeing and involvement should be assessed before and after transition.
- Children should enjoy the transition process
- The transition should motivate and challenge children
- Effective transition takes time, and is a process rather than an event.
- Parents and carers need to feel well informed about and comfortable with all transitions in their child's life.
- Children, parents/carers and staff need to be involved on an equal basis.
- Transition is about the setting fitting the child, not the child fitting the setting.
- Transitions are not overlooked or left to chance, but thought about and planned in advance.

Initial preparations

Transitions are not overlooked or left to chance; good transition takes careful thought and thorough planning well in advance. All staff must be aware of the systems that are currently in place.

- Year One teachers to spend some designated time in Reception each term, observing children in their familiar environment and observing practice.
- Time is planned for termly meetings between Reception and Year One for teachers to discuss on going assessment and Profile information.
- Reception, Year one teachers agree together what needs to be handed on at the end of the year.
- At least one joint project is planned between Reception and Year One each year.
- Arrangements are made for passing on information to parents about the transition to Year One.
- Reception parents are invited to meet the Year One teacher/support staff (where practicable) and explore the Year One environment.

- Reception teachers are given designated time to observe teaching practice in Year One at least once a term.
- Summer term activities are planned where year 1 staff work with the reception children.

Creating an appropriate environment

- Year One classroom has areas of continuous provision to support and extend children's independence skills.
- All staff have received training on how to provide a high quality learning environment
- Year One staff have visited reception to see how areas of provision provide support and challenge for children's current learning so that they can ensure future progress in the way they plan and organise their provision.
- The areas of provision in Year One are planned for appropriate learning objectives with more challenge and teacher focussed tasks.
- A richly resourced outdoor classroom is used to support teaching and learning in Year One.

Building on what children know and understand

- Areas of provision are planned for Year One, similar to those in Reception, but with appropriate challenge and adult directed activities.
- Reception and Year One staff meet to discuss assessment information.
- Reception teachers highlight those children who are still working at Foundation Stage level or may need a modified curriculum.
- Year One teachers will use cross phase planning.
- Reception and Year One teachers meet in the latter part of the summer term to discuss the possible curriculum and environment for the first half term in Year One.
- Teachers meet after the first few weeks in Year One to discuss individual children after the settling in period.
- Throughout the year, Reception and Year One teachers occasionally teach each other's classes to develop a greater understanding of children's learning and gain knowledge about the curriculum.

Partnership with parents

At Hylton Castle Primary School we encourage parents to be involved by:

- Inviting parents into school to discuss the progress of their child.
- Inviting parents to curriculum share events.
- Parents are informed in the Summer term about the class that their child will be in.
- Parents are given clear information about what to expect in Year One.

- Parents are given the opportunity to meet the Year One staff before September.
- Parents are invited to experience the Year One environment, classroom layout and resources before September.
- Brief end of the day 'open door' sessions are offered to parents in the first few weeks of Year One to address any issues regarding their child settling into Year One.

Continuing Professional Development

- Reception and Year One teachers know what the Early Years Foundation Stage Profile contains and how to interpret the scale points.
- Reception and Year One teachers know how the Early Years Foundation Stage Curriculum links to the National Curriculum.
- Reception and Year One teachers are confident in making assessments through the observation of children.
- Reception and Year One teachers plan collaboratively checking that continuity and progressions are evident from Reception to Year One.
- Professional development opportunities in relation to transition are evident in the School Improvement Plan.

Inclusion Statement

At Hylton Castle Primary School, we are committed to offering an inclusive curriculum to ensure the best possible progress for all of our pupils whatever their needs or abilities.

Pupils have Special Educational Needs if they have a learning difficulty which calls for special educational provision to be made for them. Pupils with a disability have special educational needs if they have any difficulty in accessing education and if they need any special educational provision to be made for them, which is anything that is additional to or different from what is normally available in schools in the area.

At Hylton Castle Primary School we undertake the duties, including in relation to **this policy**:

- Not to treat disabled pupils less favourably for a reason which relates to their disability
- To take reasonable steps to avoid putting disabled pupils at a substantial disadvantage
- To do our best by all disabled members of our school community in relation to the requirements of this particular policy

Equality & Diversity Statement

Hylton Castle Primary School fully recognises its duty to comply with equality and diversity legislation, and its Gender Equality Scheme sets out the school's aims in relation to equality and what it will do to ensure that equality is fully embedded in practice. The school fully acknowledges its responsibilities in terms of equality issues in relation to gender, age, race, disability, religion or belief, sexual orientation and gender reassignment, including in relation to **this policy**.

Hylton Castle Primary School is firmly committed to equality and diversity, and when carrying out our functions, we shall have due regard to the need: to eliminate unlawful discrimination and harassment; to promote equality of opportunity between men and women.

This Policy should be read in conjunction with the School's:

- **Safeguarding Policy**
- **Admissions Policy**
- **Behaviour Policy**
- **Equality, Diversity and Community Cohesion Policy**
- **Inclusion Policy**